

## Model of Letter of Representation (PROXY)

Name / Company: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

NIF: \_\_\_\_\_

Chairman of the Board of the General Meeting of  
Toyota Caetano Portugal, S.A.  
Av. Vasco da Gama, 1410 – Oliveira do Douro  
4430-247 Vila Nova de Gaia

\_\_\_\_\_, \_\_\_\_ 2022

Dear Mr. President,

The signatory, identified above, will communicate to you. who, as a shareholder of that Company, will be represented at the General Meeting called for 11:00 am on May 31, 2022, by the Mr. \_\_\_\_\_,  
Or, failing this, by the Mr. (OPTIONAL), \_\_\_\_\_  
domiciled in (b) \_\_\_\_\_ (or,  
respectively in... and... in) to whom it confers the necessary powers to discuss and vote, as it sees fit, all matters that are the subject of resolution at this Meeting.

Best regards,

\_\_\_\_\_  
(signing)

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### NOTES

(a) Full name of the appointed representative; (b) identification of the representative's address

The shareholders may be represented at the General Meeting by means of a written representation document, addressed and delivered to the Chairman of the General Meeting until the beginning of the work, indicating the name, address of the representative and the date of the General Meeting, and the effect is to use the email address [assembleiageral@toyotacaetano.pt](mailto:assembleiageral@toyotacaetano.pt).

A shareholder may appoint different representatives in relation to shares held in different securities accounts, without prejudice, however, to the principle of voting unit, pursuant to article 385.º of the Portuguese Companies Code.

The present model of letter of granting powers of representation does not constitute a request, but is only intended, under the terms of the law, to inform shareholders about the means of being represented at the General Meeting.